

# SHIRE OF JERRAMUNGUP



## MINUTES

### LOCAL EMERGENCY MANAGEMENT COMMITTEE

10<sup>th</sup> DECEMBER 2012

**A MEETING OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE BREMER BAY COMMUNITY RESOURCE CENTRE, ON MONDAY 10<sup>th</sup> DECEMBER 2012 COMMENCING AT 9.05AM.**

**MINUTES**

**1. OPEN AND WELCOME**

The Chairman declared the meeting open at 9.05am.

**2. RECORD OF ATTENDANCE**

Mr Bill Parker	Chairman – Shire of Jerramungup
Mr Ian Morris	OIC – Jerramungup Police
Mr Wes Thomas	Chief Bush Fire Control Officer
Mr David Edwards	Deputy Chief Bush Fire Control Officer
Mr Peter Thurkle	Community Emergency Services Manager
Mr Harry Louw	Town Services Manager
Mrs Deirdre Louw	Clinical Nurse Manager – Bremer Bay
Mr Mike Shephard	Department Environment Conservation
Mr Murray Hatton	Department of Fire & Emergency Services
Mr Daniel Austin	Department of Fire & Emergency Services
Mrs Charmaine Solomon	Coordinator of Governance & Land Administration

**3. APOLOGIES**

Mr John Iffla	OIC Bremer Bay VES Unit
Mr Anthony Armstrong	OIC Jerramungup VES Unit
Mr Barry Atkin	St John's Ambulance

**4. CONFIRMATION OF MINUTES**

That the Minutes of the meeting held 24<sup>th</sup> September 2012 be confirmed.  
That the Minutes of the meeting held 29<sup>th</sup> November 2012 be confirmed.

**Moved Ian Morris / Seconded Deirdre Louw**

**That the Minutes of the meeting held 24<sup>th</sup> September 2012 be confirmed.  
That the Minutes of the meeting held 29<sup>th</sup> November 2012 be confirmed.**

**Carried**

**5. BUSINESS FROM PREVIOUS MINUTES**

**5.1 Business arising from minutes 24<sup>th</sup> September 2012  
Emergency Management Exercise**

An airport exercise is being developed to be presented to the LEMC for feedback or comments.

Peter Thurkle advised he is still developing the exercise and he is expecting to present the exercise in early January.

### **LEMC Arrangements**

The LEMC arrangements are being drafted and will be presented to the next LEMC meeting in March. Following recent fires the Boxwood Hill Combined Sports Club will be incorporated as an evacuation point with access details and amenities included.

The Committee to discuss the recent fire at this meeting and incorporate any recommendations from discussions into the plan.

### **5.2 Business arising from 29<sup>th</sup> November 2012**

Bremer Bay fire - LEMC to be on standby for further meetings should the situation deteriorate and evacuation be required, fire to be discussed in items for discussion.

## **6. ITEMS FOR DISCUSSION**

### **6.1 Post – incident reports Bremer Bay Fire**

- Wes Thomas discussed concerns on the power supply at Tooreburrup Hill which needs to be investigated.
- The volunteer bush fire brigade members to have more training.
- Wes Thomas requires access to Landgate. Wes is trying to obtain a map which triangulates where the lightning strike originally occurred – **Murray Hatton to provide Wes Thomas with access/training.**
- Murray Hatton advised of the name change from FESA to Department of Fire & Emergency Services.
- Discussion was held with the group on the role of the ISG and LEMC.
- The Shire to consider a conferencing phone system to be located in Bremer Bay. This was short coming in the recent event.
- Revisit SAP12 for State Government to assist the Local Governments in cost recovery.
- Register needs to be developed for Doubtful Islands/Point Henry.
- Community engagement strategy – Letters to residents and flyers for tourists/campers to be distributed.
- Charmaine Solomon advised the group on the response from DCP and the role they played. DCP are currently short staffed and do not have a manager for this area. The Shire needs to make contact with DCP to discuss concerns raised.
- Deirdre Louw advised that feedback from the community who were evacuated was positive and everyone was quite happy.
- Only concern was that there was no information on how many volunteers were on the fire ground and what resources were required if there was an emergency involving the volunteers.
- Deirdre developed a substantial list of residents / tourists in Bremer Bay during the fire. Hopefully the list can remain active and be refined with

roads etc . The list is to remain with Deirdre and the Shire for privacy reasons. – **Action: David Edwards to look at creating a similar list for Jerramungup residents.**

- Daniel Austin advised the group that the establishment of the IMT was successful, the management of the school closure and reopening was also successful.
- Looking forward the Shire needs to commence with the Recovery Management Plan.
- All major stakeholders to meet and discuss Mitigation Plan for the whole Shire possibly a 10 year strategy.
- There is a DEMC meeting next week, could the LEMC minutes be forwarded to Adam Smith to be included in the DEMC agenda. – **Action Charmaine Solomon to forward minutes to Adam Smith.**
- Ian Morris prepared an evacuation plan and safety plan on Monday (3<sup>rd</sup> December) in the event a full scale evacuation of Bremer Bay was required.
- Ian informed the Committee that resources were hard to find as no housing or base was available for the Police.
- This Saturday 15<sup>th</sup> December there will be an interagency road block which will be based at the local VES unit in Bremer Bay, brochures will be handed out to raise awareness on the upcoming fire season.
- Deirdre Louw asked if the information could be distributed between the 26<sup>th</sup> December, through to the 26<sup>th</sup> January as this is the busy peak period. Ian advised that they will continue to distribute information over the busy season. On behalf of the Shire Peter Thurkle, Harry Louw and the Shire ranger will have a presence in Bremer Bay and will also participate in distributing flyers to tourists and campers. Brochures to be sent to both Caravan Parks.
- David Edwards informed the Committee that there were a lot of concerns and questions being asked in Jerramungup during the fire particularly on Wednesday (5<sup>th</sup> December). More information and advertising was needed to inform Jerramungup residents on the extent of the fire.
- David would also like the local bushfire brigades to be able to participate in smaller prescribed burns in UCL.

10.00am Mike Shephard entered the meeting.

- Harry Louw raised concerns on the airstrip in Bremer; the location of the water tank is not sufficient, the surface of the airstrip is not designed for heavy /constant traffic, no shade or facilities are provided at their airstrip. **Action: Harry Louw and Bill Parker to meet and discuss options.**
- Bill Parker advised the Committee that he will meet with DCP to discuss concerns on evacuation centre locations and resources.
- Bill Parker thanked everyone involved in the fire.
- The emergency evacuation point has raised a concern for Bremer especially if the evacuation was required immediately, Bill is keen to raise

the issue with State Government. Perhaps a multiagency facility could be incorporated into the new town centre to be utilised by all key agencies.

- Register for Point Henry and Doubtful Islands needs to be investigated. - **Action: Committee to develop register of Doubtful Islands and Point Henry Peninsula residents.**
- The harvest and movement ban on Wednesday 5<sup>th</sup> December for the whole Shire has upset a few people. The Shire will review the complaints received and incorporate any suggestions where possible.
- Mike Shephard advised that basing the Incident Team in Bremer Bay was very successful
- Mike raised concerns on the maintaining and managing of road closures to get access to the fire ground, need to look into the managing of road closures and access.
- Mike advised that it has been a good outcome for all involved, Shire DFES and DEC, there will be an internal debrief soon.
- An interagency debrief needs to be held with key stakeholders. – Mike Shephard to arrange.

## **6.2 Post – exercise reports**

Nil

## **7. ROUND TABLE**

No further issues were discussed.

## **8. NEXT MEETING**

The next LEMC meeting is scheduled for Monday 11<sup>th</sup> March 2013 at 9.00am.

## **9. CLOSURE**

The Chairman declared the meeting closed at 10.25am.